

Agenda

Rural Transportation Advisory Committee

Tuesday – August 19, 2025

1:00 PM

Location: Water Street Center



Item	Time	Description
1.	1:00-1:05	Matters from the Public: Limit of 3 minutes per speaker <i>Members of the Public are welcome to provide comments on any public-interest, transportation-related topic, including the items listed on this agenda</i>
2.	1:05-1:10	Election of Officers* Elect Chair and Vice Chair for FY26
3.	1:10-1:15	Approval of Draft Minutes* June 17th meeting
4.	1:15-1:20	Review of RTAC Members and Alternates List of members/alternates provided. Committee members are asked to inform of any changes they would like to make to the members/alternates for RTAC
5.	1:20-1:25	Remote Electronic Participation and All-Virtual Meeting Policy Policy document
6.	1:25-1:45	VDOT Updates - Culpepper District - Lynchburg District
7.	1:45-2:15	Safe Streets and Roads For All FY26 Implementation Activities (Gorjan Gjorgjievski, TJPDC) Presentation slides
8.	2:15-2:20	TJPDC Updates - SMART SCALE Area Type Change - Timeline for Rural Planning Needs Assessment
9.	2:20-2:50	Round Table Discussion & Identification of Future Topics Committee members are invited to share updates and topics of interest with the group
10.	2:50-2:55	Additional Matters from the Public <i>Members of the Public are welcome to provide comments (limit of 3 minutes per speaker)</i>
11.	2:55	Adjourn

* Items requiring committee action.

Upcoming Meetings:

November 18, 2025

Rural Transportation Advisory Committee

DRAFT Minutes June 17, 2025

The video of the meeting can be viewed at <https://www.youtube.com/watch?v=7YOa6MAN2xA&t=3s>

VOTING MEMBERS		STAFF	
Tom Egeland, Louisa County	x	Gretchen Thomas, TJPDC	x
Jim Frydl, Greene County *	x	Christine Jacobs, TJPDC	
Todd Fortune, Fluvanna County	x	Gorjan Gjorgievski, TJPDC	x
Dylan Bishop, Nelson County *	x	Taylor Jenkins, TJPDC	x
Sandy Shackelford, VDOT, Culpeper	x	Lucinda Shannon, TJPDC	x
Carson Eckhardt, VDOT, Lynchburg *	x		
Jason Espie, Jaunt	x		
Sara Pennington, Rideshare	x		
Alberic Karina-Plun, Albemarle County	x		
ALTERNATES		GUESTS/PUBLIC	
Rick Youngblood, VDOT, Lynchburg			
Stephanie Golon, Greene County			
Cindy King, Louisa County			
Carrie Shepherd, VDOT			
Alex Porter, Fluvanna County	x		
Emily Hjulstrom, Nelson County			
Vacant, Albemarle County			
Chuck Proctor, VDOT, Culpeper *	x		
Vacant, Jaunt			

* **online attendance**

1. **CALL TO ORDER (MINUTE 9:32)**

The Rural Technical Advisory Committee Chair, Tom Egeland, presided and called the meeting to order at 1:05 p.m.

2. **MATTERS FROM THE PUBLIC**

- a. **Comments by the Public:** None
- b. **Comments provided via email, online, web site, etc.:** None

3. **APPROVAL OF DRAFT MINUTES (MINUTE 10:00)**

Motion/Action: Todd Fortune noted that Alex Porter is the alternate for Fluvanna County. Tom Egeland noted that Louisa was working on their THIRD revision of code amendments. Tom Egeland made a motion to approve the April 15 meeting minutes with the proposed changes. Alberic Karina-Plun seconded, and the motion passed unanimously with Dylan Bishop abstaining.



Motion/Action: Tom Egeland made a motion to allow the voting members to participate in the meeting. Alberic Karina-Plun seconded, and the motion was passed unanimously.

4. TJPDC SMART SCALE AREA TYPE COMPARISON (MINUTE 11:52)

Sandy Shackelford gave a brief review of the reasons for considering changes of the TJPDC non-MPO area type from C to D for the evaluation of Smart Scale applications (see information included in agenda packet). Tom Egeland said Louisa is in favor of the change. Todd Fortune said Fluvanna is in favor of the change. Alberic Karina-Plun also voiced his support from Albemarle. Jim Frydl said he appreciated the effort to make the change to improve the efforts of the rural portions of the counties. Dylan Bishop concurred with the appreciation. Both Mr. Frydl and Ms. Bishop said their jurisdictions are in favor of the change.

Motion/Action: Tom Egeland made a motion to make a recommendation to make the change from Type C to Type D. Alberic Karina-Plun seconded, and the motion passed unanimously.

5. MOVE SAFELY BLUE RIDGE PLAN AND NEXT STEPS (MINUTE 18:54)

Sarah Simba presented the committee with the background for Move Safely Blue Ridge. She said the plan has been officially adopted. She noted that both Albemarle and the City have committed to the SS4A recommendations. She acknowledged the working group from TJPDC, member jurisdictions, and VDOT.

She reviewed the planning process and covered the methodology used in the study. Ms. Simba noted that public engagement was key for the study. There were three rounds of engagement. She said there were several proposed solutions including spot improvements by jurisdiction, systemic improvements, and policies and programs.

She noted that the next steps include funding opportunities and monitoring. Additional information can be found on the Move Safely Blue Ridge website.

6. FY26 RTAC ITEMS (MINUTE 49:20)

Meeting Schedule

Sara Pennington presented the committee with a quarterly schedule making the meeting dates August 19, 2025, November 4, 2025, February 3, 2026, and May 5, 2026. Todd Fortune raised concern about the effectiveness and the recommendations made to higher committees and commissions. Ms. Jenkins said there could be special meetings called, if necessary.

Dylan Bishop noted that November 4 is a state holiday. Sandy Shackelford the next week, November 11 is also a federal holiday. The third Tuesday of November might work better because the next week is Thanksgiving week.

Scope of Plans Review and Needs Assessment

Ms. Pennington reviewed the background on the scope of work for the rural transportation planning needs assessment. She covered the tasks involved, including previous plan identification and review, RTAC engagement, and work list development and prioritization. The project timeline from July 2025 through January 2026.

Election of Officers

Sara Pennington mentioned that the election of officers would occur at the first meeting of the fiscal year, August 19.

7. ROUNDTABLE DISCUSSION & IDENTIFICATION OF FUTURE TOPICS (MINUTE 1:03:12)

Albemarle County

Alberic Karina-Plun said the comp plan transportation chapter is being updated and reviewed and they are expecting feedback on it from the Board. He said staff did a revamp of their approval process for paving rural gravel roads.

Fluvanna County

Todd Fortune said Fluvanna is working on their comp plan is moving forward, although slowly. They decided to submit a transportation re-app that are "spot improvements." Fluvanna discussed putting a roundabout at route 15 and 6 but decided not to because of funding and because there was no appetite from the board to offer more money.

Louisa County

Tom Egeland said Louisa just finished their third round of their updates to the code.

VDOT

Sandy Shackelford said VDOT will be reaching out to localities to start discussions for some Smart Scale projects they see on the horizon.

Greene County

Jim Frydl said Greene County is locally administering a Smart Scale project, so they are working through the detailed process. They are also working through a developer-proposed traffic improvement that VDOT and CTB support and the Greene Board does not.

Nelson

Dylan Bishop reported that Nelson adopted Move Safely Blue Ridge resolution. Hopefully, they will adopt their budget next week. She said the ordinance update process has put a pause on land-use requests. She said there is a new breakfast restaurant in Nellysford called Belties. She reported that Nelson had a TJPDC planning day and she appreciated the staff coming out the County. Lastly, she noted that Nelson needs a planner and a Permit Technician.

Jaunt

Jason Espie reported that Jaunt put in an application request to DRPT on a grant for a software upgrade, Microtransit demo, parking lot upgrade needs. He is hoping for an award. There is currently a survey out to riders and non-riders looking for feedback on Jaunt's services. He is hoping to have 1,000 responses by July 2. He will be presenting the results of the survey to their board first and then will be available to present to other committees after that.

VDOT

Carson Eckhardt said VDOT Lynchburg is compiling their Round 7 project list for Smart Scale. He said he would be getting in touch with Dylan Bishop about the Tanbark roundabout awarded in Round 6.

8. Additional Matters from the Public (Minute 1:16:45)

None.

Adjourn

Tom Egeland adjourned the meeting at 2:12 p.m.

The next meeting is in person August 19, 2025 from 1:00 – 2:30 p.m. at the Water Street Center, 407 E Water Street, Charlottesville, VA.

FY25 RTAC Membership

First Name	Last Name	Organization	Email Address	Voting
Tom	Egeland	Louisa County	tegeland@louisa.org	YES
Alberic	Karina-Plun	Albemarle County	akplun@albemarle.org	YES
Jim	Frydl	Greene County	jfrydl@gcva.us	YES
Dylan	Bishop	Nelson County	dbishop@nelsoncounty.org	YES
Sandy	Shackelford	VDOT, Culpepper District	Sandy.Shackelford@vdot.virginia.gov	YES
Sara	Pennington	RideShare	spennington@tjpd.org	YES
Todd	Fortune	Fluvanna County	tfortune@fluvannacounty.org	YES
Carson	Eckhardt	VDOT, Lynchburg District	carson.eckhardt@vdot.virginia.gov	YES
		VDOT, Lynchburg District		ALT
		Albemarle County		ALT
Stephanie	Golon	Greene County	sgolon@gcva.us	ALT
Charles	Proctor	VDOT, Culpepper District	Charles.Proctor@VDOT.Virginia.gov	ALT
Renee	Mawyer	Louisa County		ALT
		Nelson County		ALT
Alex	Porter	Fluvanna County	aporter@fluvannacounty.org	ALT
Jason	Espie	Jaunt	jason@ridejaunt.org	YES
Mike	Murphy	Jaunt		ALT

Chair

Vice Chair

REMOTE ELECTRONIC PARTICIPATION and ALL-VIRTUAL MEETING POLICY
THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

This policy has two purposes. The first is to provide for the Thomas Jefferson Planning District Commission (TJPDC) to permit a member to participate in a Commission meeting through electronic communication means from a remote location, and the second is to allow the Commission to conduct of all-virtual meetings, in the manner allowed by the Virginia Freedom of Information Act (FOIA) and as set out in this policy.

POLICY:

It is the policy of Thomas Jefferson Planning District Commission (TJPDC) that individual members of the TJPDC may participate in TJPDC meetings by electronic communication as permitted by subsection B of § 2.2-3708.3 of the *Code of Virginia*. This policy shall apply to the entire membership without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

In order for an individual member to participate from a remote location as authorized by § 2.2-3708.3 B, a quorum of the Commission must be physically assembled at the primary or central meeting location. When such individual participation is due to a personal matter, set out in section A.4, below, such participation is limited to two meetings per calendar year or 25 percent of the meetings held per calendar year, rounded up to the next whole number, whichever is greater.

Further, it is the policy of the TJPDC that the Commission may hold all-virtual public meetings pursuant to subsection C of § 2.2-3708.3 of the *Code of Virginia*. Such all-virtual public meetings are limited to two meetings per calendar year or 50 percent of the meetings held per calendar year, rounded up to the next whole number, whichever is greater. An all-virtual public meeting may not be held consecutively with another all-virtual public meeting.

This policy shall apply to the Commission and to all committees created by or under the authority of the Commission.

REMOTE ELECTRONIC PARTICIPATION BY COMMISSION MEMBERS:

"Remote participation" means participation by an individual member of a public body by electronic communication means in a public meeting where a quorum of the public body is otherwise physically assembled.

"Electronic communication" means the use of technology having electrical, digital, magnetic, wireless, optical, electromagnetic, or similar capabilities to transmit or receive information.

A. Notification of Inability to Attend Because of Disability, Medical Condition, Location or Personal Matter

In advance of the meeting at which remote participation is requested, the member shall notify the Chair or Executive Director that he or she is unable to attend the meeting

- 1) due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance;
- 2) because a family member's medical condition requires the member to provide care for such family member;
- 3) because such member's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting; or
- 4) due to a personal matter. The member must identify with specificity the nature of the personal matter and may not use remote participation due to personal matters more than two meetings per calendar year, or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater.

B. Quorum Physically Assembled; Approval of Remote Electronic Participation

A quorum of the Commission must be physically assembled at the primary or central meeting location. The Commissioners present must approve of the remote electronic participation in order for the member to participate remotely; however, the decision shall be based solely on the criteria in Section A, without regard to the identity of the member or items that will be considered or voted on during the meeting.

C. Record of Action

The Commission shall record in its minutes the remote location from which a member participated. The minutes also shall reflect the specific nature of the personal matter; the disability or medical condition; the fact that a family member's medical condition that required the member to provide care for such family member, thereby preventing their physical attendance; or that that such member's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting. If the absent member's remote participation is disapproved because participation would violate this policy, the disapproval shall be recorded in the Commission's minutes with specificity.

ALL-VIRTUAL MEETINGS:

"All-virtual public meeting" means a public meeting (i) conducted by the TJPDC or its committees (hereinafter public body) using electronic communication means, (ii) during which all members of the public body who

participate do so remotely rather than being assembled in one physical location, and (iii) to which public access is provided through electronic communication means.

When holding an all-virtual public meeting, the TJPDC or committee shall follow the requirements of this policy, other meeting requirements under FOIA, and the following statutory requirements:

- 1) An indication of whether the meeting will be an in-person or all-virtual public meeting is included in the required meeting notice along with a statement notifying the public that the method by which a public body chooses to meet shall not be changed unless the public body provides a new meeting notice in accordance with the provisions of § 2.2-3707;
- 2) Public access to the all-virtual public meeting is provided via electronic communication means;
- 3) The electronic communication means used allows the public to hear all members of the public body participating in the all-virtual public meeting and, when audio-visual technology is available, to see the members of the public body as well. When any member of the TJPDC or any of its committees has audio-visual technology available, and electronic communication is being used to establish a quorum, that member shall be considered absent from any portion of a meeting during which visual communication with the member is voluntarily disconnected or otherwise fails or during which audio communication involuntarily fails;
- 4) A phone number or other live contact information is provided to alert the public body if the audio or video transmission of the meeting provided by the public body fails, the public body monitors such designated means of communication during the meeting, and the public body takes a recess until public access is restored if the transmission fails for the public;
- 5) A copy of the proposed agenda and all agenda packets and, unless exempt, all materials furnished to members of a public body for a meeting is made available to the public in electronic format at the same time that such materials are provided to members of the public body;
- 6) The public is afforded the opportunity to comment through electronic means, including by way of written comments, at those public meetings when public comment is customarily received;
- 7) No more than two members of the public body are together in any one remote location unless that remote location is open to the public to physically access it;
- 8) If a closed session is held during an all-virtual public meeting, transmission of the meeting to the public resumes before the public body votes to certify the closed meeting as required by subsection D of § 2.2-3712;

9) The public body does not convene an all-virtual public meeting (i) more than two times per calendar year or 50 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater, or (ii) consecutively with another all-virtual public meeting; and

10) Minutes of all-virtual public meetings held by electronic communication means are taken as required by § 2.2-3707 and include the fact that the meeting was held by electronic communication means and the type of electronic communication means by which the meeting was held. If a member's participation from a remote location pursuant to this subsection is disapproved because such participation would violate the policy adopted pursuant to subsection D, such disapproval shall be recorded in the minutes with specificity.

Updates to and readoption of this policy shall occur at least once annually.

SIGNED: _____

Keith Smith, Chair

DATE: 8-7-2025

SS4A – FY26 Potential Implementation Activities

Thomas Jefferson Planning District Commission

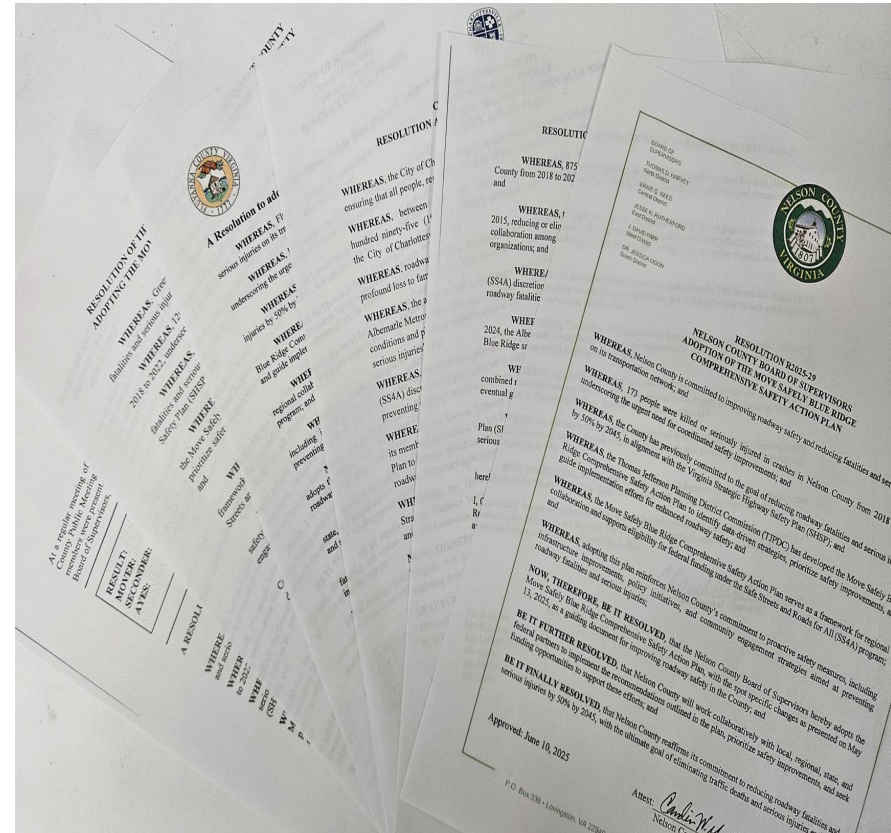
Move Safely Blue Ridge

August 19, 2025



Commitment to Roadway Safety

- Goal: Halving the total number of fatalities and serious injuries by 2045
- All jurisdictions adopted the Move Safely Blue Ridge CSAP
- Implementation projects in the plan are essential to meeting regional goals



Overview of SS4A Implementation Funding

- ❑ Final funding round (FY2026): \$1 billion available
- ❑ 20% non-federal match required
- ❑ Eligible lead applicants: Counties, Cities, PDCs, MPOs
- ❑ Projects must be in an FHWA-approved Safety Action Plan (Move Safely Blue Ridge)
- ❑ Eligible activities include:
 - ❑ Infrastructure projects
 - ❑ Systemic safety improvements
 - ❑ Speed management strategies
 - ❑ Behavioral safety interventions

Regional Collaboration Case Study – George Washington Regional Commission

- Tidewater Trail / Glenda's Way / Briarwood Lane: Replace Existing Side Street Stop-Controlled Intersection with Traffic Signal Including Pedestrian Controlled Phase, Lighting and Additional Side Street Pedestrian Crosswalks
- Lane Reconfiguration from 2-lanes with Center Turn Lane to 4-lane Divided, with Right and Left Turning Lanes
- Transit Pull Off Lane with Shelter and Benches
- Tidewater Trail / Benchmark Intersection: Modify Existing Traffic Signal to Add Pedestrian Controlled Phase, New Pedestrian Crosswalks All Approaches, New Right Turn Lanes and Receiving Lane into Shopping Center
- Replace Existing Sidewalk with Shared Use Path along Southbound Lanes
- New Sidewalk to Fill in Gaps Along Entire Project Length

Regional Collaboration Case Study – Denver Regional Council of Governments



- ❑ Application with 8 local partners
- ❑ Project focuses on
 - ❑ Hybrid beacons, signal upgrades, mast arm upgrades, to support to support improved pedestrian crossings and mitigate left-turn crashes at intersections
- ❑ Included supplemental planning project for a citywide speed limit safety study
- ❑ Effective approach combining capital and planning efforts

Systemic Improvements Captured in Plan



Edgeline
Treatment

Centerline
Rumble Strips

Curve
Delineation

High-Visibility
Backplates
(HVSB)

High-Friction
Surface
Treatment

Advance
Warning
Signs

Improved
Signal Timing
Strategies

Flashing
Yellow Arrows
(FYA)

Speed Limit
Evaluations

Leading
Pedestrian
Intervals (LPI)

Pedestrian
Scramble

Example Systemic Improvements Projects from Move Safely Blue Ridge

- ❑ **Rural Enhancements:** Edgeline improvements on rural roads to improve and reduce roadway departure crashes
- ❑ **Corridor-Wide Safety Strategies:** Signal timing optimization and High Friction Surface treatments on high-crash corridor spanning over two jurisdictions to reduce rear-end and roadway departure incidents
- ❑ **Urban Area Visibility & Alert Measures:** Installation of advance warning signs and pavement markings in urban areas to improve driver awareness and pedestrian and bicyclist safety
- ❑ **Major Corridor Safety Treatments:** Curve delineation, centerline rumble strips, and high friction surface treatments along corridors crossing two counties to reduce run-off-road and head-on collisions

Spot Specific Improvements



- Total of 43 spot specific improvements in the region
 - 7 in Albemarle County
 - 9 in the City of Charlottesville
 - 5 in Fluvanna County
 - 9 in Greene County
 - 8 in Louisa County
 - 5 in Nelson County

Timeline for Application Process



- Application Development and Supportive Materials in coordination with VDOT – As early as January 2026
 - ▣ Project Scope, Cost Estimates, Resolutions of Support, VDOT support letters and coordination, MOU's.
 - ▣ Other needed items from the SS4A Implementation project [checklist](#)
- Anticipated FY26 SS4A NOFO Release – March 2026
- Anticipated Application Deadline – Late June 2026



Questions?